

Rental Agreement

	Rent	Deposit
<input type="checkbox"/> Gallery and Community Room - All Day	\$500	\$700
<input type="checkbox"/> Community Room Only - All Day	\$250	\$300
<input type="checkbox"/> Community Room - 3 hr minimum	\$75	\$250
<input type="checkbox"/> Live Band/DJ - Alcohol - A/V Equipment		\$250

*There will be a \$35 Cancellation Fee

Any damages assessed above the total amount of deposit will be billed on a detailed invoice and sent to the renter for payment within 10 days.

Events including alcohol require additional paperwork and deposit.

Deposit is due upon signing contract. Must have two separate checks - one for deposit and one for actual rent. The facility checklist is to be completed when returning the key and both left in the drawer by the microwave following the event and cleanup.

Return of deposit: Upon completion of the checklist the renter shall contact the manager for an inspection of the premises. When the facility is found in satisfactory condition, the deposit check will be shredded or returned upon request within 10 days of the event.

The undersigned renter states that they have read, understand, and agree to the condition of the rental agreement. The renter hereby agrees to pay all fees and deposits as set forth and full responsibility for the event and guest and will be liable for any damage to property.

X _____
Renter

X _____
Studio 96 Representative